



Public Safety and Court Services Committee

Meeting Minutes

Lee County, Illinois

Tuesday, December 10, 2024, 10:30 AM

Old Lee County Courthouse, Third Floor, 112 E 2nd St, Dixon, IL 61021

This meeting can be viewed in its entirety on YouTube using the web address below

https://www.youtube.com/watch?v=hrzT0l_wuMo

I. Call to Order

Meeting was called to order at 10:30 a.m., by Chair Mike Koppien.

II. Committee Member Roll Call: Chair Mike Koppien, Vice Chair Keane Hudson, Katie White, Michael Pearson

Mike Koppien and Keane Hudson attended in person. Mike Pearson attended via zoom. Katie White was absent. Board Member Dean Freil was appointed to the committee to satisfy quorum.

Also present: Charley Boonstra (State's Attorney), Amy Johnson (Circuit Clerk), Kevin Lalley (EMA Director), Nancy Petersen (County Clerk and Recorder), Staci Stewart (Director of Probation and Court Services), and Becky Brenner (Board Secretary) all attended in person. Teri Zinke (Animal Control Administrator) attended via Zoom.

III. Public Attendees

No members of the public were in attendance.

IV. Approval of the Minutes from the Previous Meeting - (November 12, 2024)

Minutes from the November 12, 2024, Public Safety and Court Services Committee Meeting were approved as presented without modification.

V. Animal Control

Teri Zinke provided graphs showing activities in the office for October and November. She thanked the Sheriff and State's Attorney's Offices for helping rescue several dogs from a delicate situation and expressed her gratitude to the citizens and local businesses for the donations that have come in the past year. She also thanked the local shelters for letting her know when they had a vacancy so animals could be transferred to the shelters for adoption.

VI. Circuit Clerk

Amy Johnson reported that the office is expected to sign a contract with Tyler Technologies for the new case management software. This means the Circuit Clerk, Judges, State's Attorney, Probation, and Public Defender's Offices will all be using the same system. The project is expected to take roughly 14 months from start to go live.

VII. Judges, Coroner, and Public Defender

No representatives were present from the Judges, Coroner, or Public Defender's Offices and no reports were submitted.

VIII. Emergency Management Agency

A. *Monthly Report*

Kevin Lalley submitted a detailed report to the committee from the Emergency Management Agency. The full report will be attached to the minutes and included in the December County Board agenda packet.

IX. Health Department

No members of the Health Department were present. Minutes from the November 12, 2024, Lee County Board of Health Meeting were included in the November County Board agenda packet. Their next meeting is scheduled for Tuesday, January 14, 2025.

X. Probation

Staci Stewart reported that the computer replacement process in her office is wrapping up.

XI. Sheriff

A. *Monthly Report*

Clay Whelan was not able to attend the meeting, and no report was submitted for the December agenda packet.

XII. State's Attorney

A. *Quarterly Update on the Collection of Unpaid Fines - State's Attorney*

During the November meeting, Charley Boonstra reported that the County had switched from Harris and Harris to PayCourt for collections. Under Harris and Harris the monthly amount collected ranged from \$2,763.72 to \$7,077.60. The amount collected by PayCourt in the month of November alone was \$12,770.52.

XIII. Report of Abandoned/Nuisance Property Focus Group

There was no Abandoned/Nuisance Property Committee meeting in November and no updates were presented during the meeting.

XIV. Unfinished Business

There were no items under Unfinished Business.

XV. New Business

There were no items under New Business.

XVI. Executive Session

There was no request for an Executive Session.

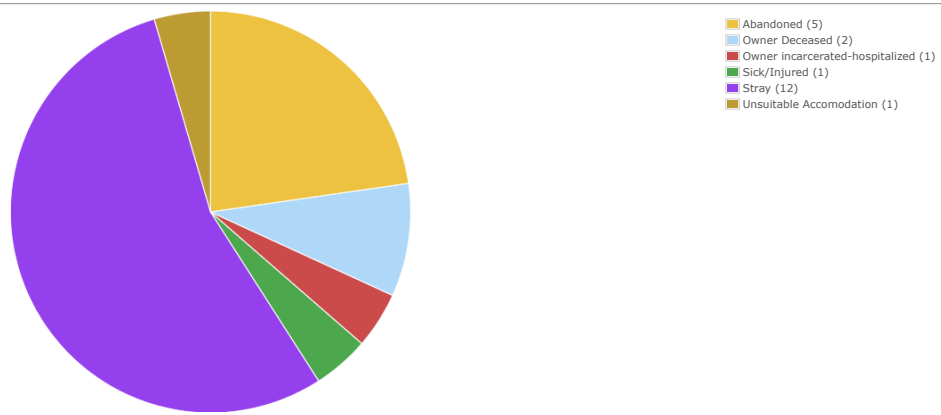
XVII. Adjournment

Motion to adjourn at 10:42 a.m. **Moved** by Keane Hudson. **Second** by Dean Freil **Motion** passed unanimously by voice vote.

The next Public Safety and Court Services Committee Meeting is scheduled for
10:30 a.m., Tuesday, January 14, 2025

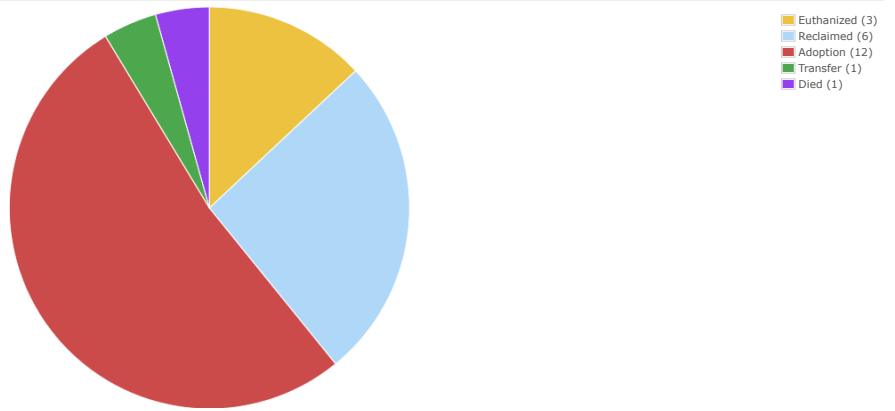
Respectfully submitted by:
Becky Brenner - Board Secretary

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****ANIMAL EXIT REASONS-GRAPH****



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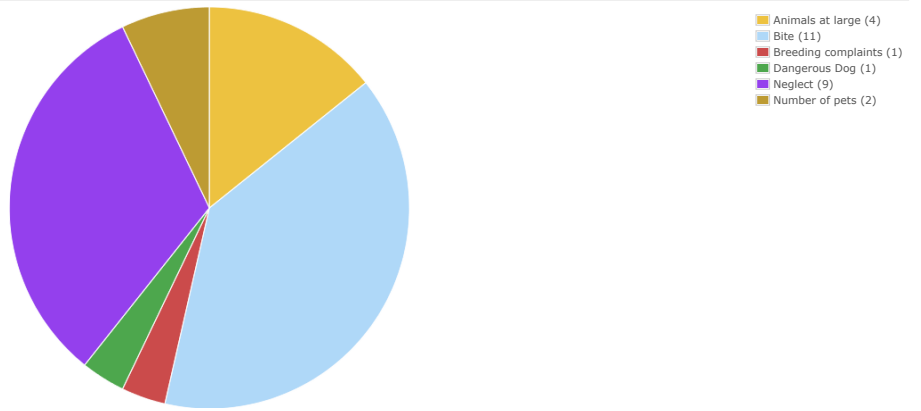
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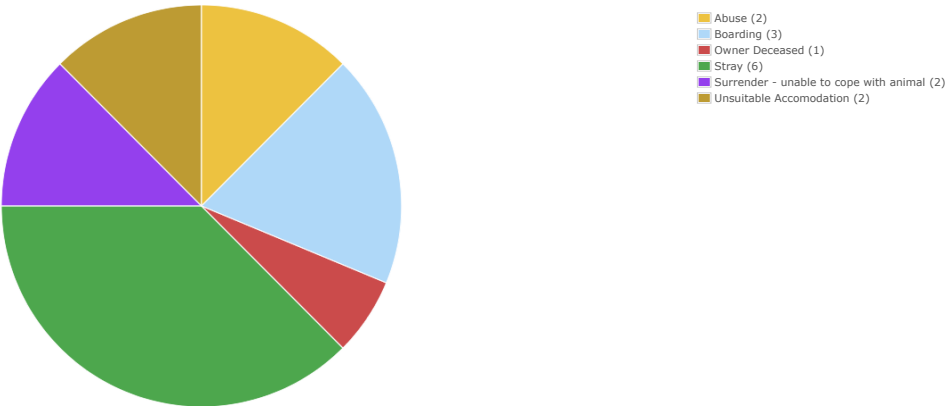
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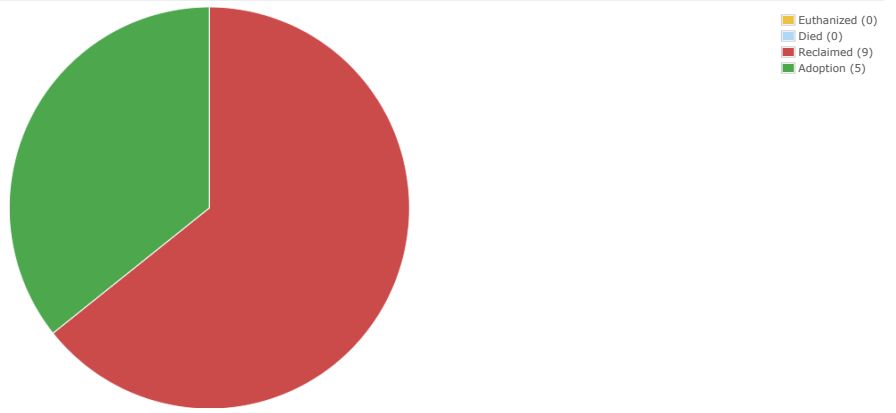
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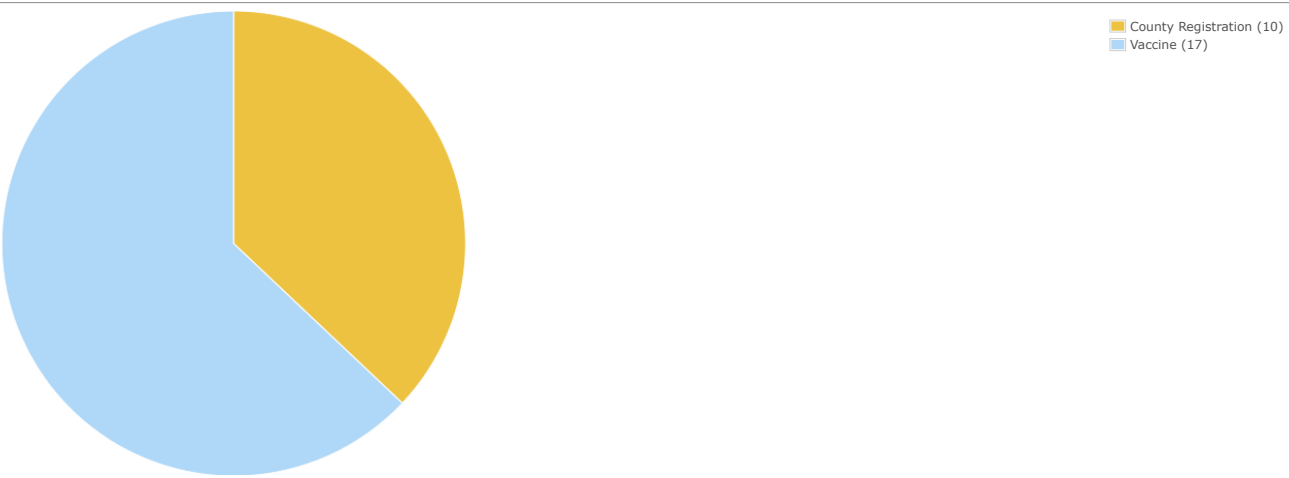
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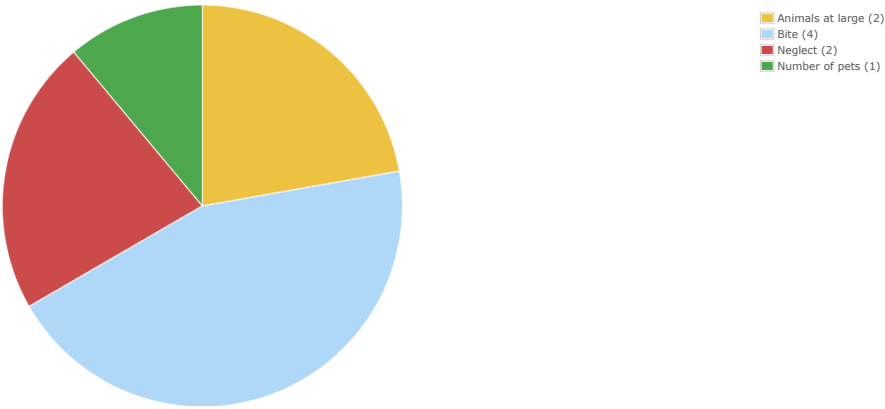
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Lee County Emergency Management Agency

Office of Emergency Management Activity for November 2024

In preparation for the November 5th General Election, the Office of Emergency Management office reviewed critical equipment that may be required to support the election process, including generators, battery power packs and temporary lighting. Looking back on election day, some areas experienced voting interruption; historic flooding throughout the St. Louis region ended with the loss of at least five people in Missouri; a nearby voting precinct in Winnebago County experienced a power outage for over two hours. Generators and lighting were brought into the polling location to ensure voting was uninterrupted.

Director Lalley met with Chief Deputy Ranken and assisted in updating/renewal of Lee County FCC radio licenses set to expire. The licenses were renewed at no cost to the county.

On the afternoon of Tuesday November 12th, representatives from IEMA Hazard Mitigation Section Springfield Office, IEMA Regional Coordinators from Region 2 and Region 3, Lee Village Board President, DeKalb County EMA, Lee representatives from Lee County Board District 2, Lee County EMA and Lee County Zoning meet in the Village of Lee for an onsite visit to discuss on going flooding issues in and around the Village of Lee. After meeting for two hours the opinion was that an application to FEMA for Direct Technical Assistance (DTA) would be the first step in finding a solution to the ongoing flooding issue.

The Office of Emergency Management hosted a FEMA Local Hazard Mitigation Planning class on November 13 and 14th in the EOC. The National Hazard Mitigation Planning Program, in partnership with the Emergency Management Institute (EMI), offers a suite of fundamental trainings designed to help state, local, tribal, and territorial governments create effective hazard mitigation plans that meet FEMA's requirements and reduce risk in their communities. As each of these audiences has different requirements, each training is specifically tailored to them. Additionally, the program offers several advanced trainings and technical

309 S Galena Avenue, Suite 325, Dixon, IL 61021-3090

Office: 815-284-3365, Fax: 815-284-3367, 24/7: 815-284-3361

Email – ema@countyoflee.org

Lee County Emergency Management Agency

assistance related to pertinent areas in hazard mitigation planning. The Lee County Multijurisdictional All Hazard Mitigation Plan is due no later than August 25, 2025, to be eligible for FEMA benefits. The Village of Lee ongoing flooding will be a project added to the revised HMP.

Now that COVID 19 is in the rearview mirror, the Office of Emergency Management is working with the Lee County Health Department on the disposal of excess hand sanitizer. Lee County Health Department contacted a contractor to dispose of the product. The contractor picked up the product on Tuesday November 19 with the assistance of the Maintenance Department. EMA will be invoiced for their portion of the service.

Strong and gusty winds on Tuesday Nov 18 caused power outages in Lee County. Winds 20-25 mph, gusting to 40 mph disrupted power for approximately two hundred ComEd customers in Lee County beginning around midnight. Power was restored to all customers by 3:30 AM Wednesday morning.

Lee County Office of Emergency Management hosted Active Shooter Incident Management (ASIM) Training tabletop exercises in the EOC. The tabletop scenarios allow participants to practice their skillset on the response and management to critical events. The exercises are designed to be as realist as possible with increasing complexity on each exercise. The exercises will continue for the next 4 months with the exercises increasing in complexity.

LCVC GSAR members attended monthly training held at Lowell Park. Flanker, flagger and team leader procedures were reviewed. Mock searches were conducted for poker chips placed in strategic locations. Teams successfully found the chips and the training ended at 8:30 PM. The new SARTopo software was used to live track all search team members.

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